

SAVETM

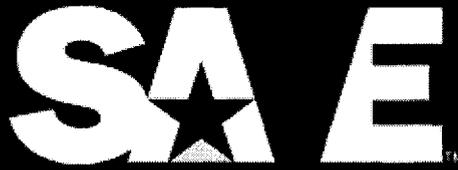


U.S. Citizenship
and Immigration
Services

Systematic Alien Verification for Entitlements (SAVE) Program

Program Overview

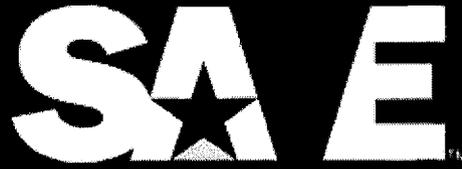
Jan 2011



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Agenda

- What is SAVE?
- Program Requirements
- Registration
- SAVE Program Customer Support
- Questions



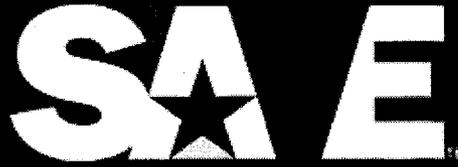
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What is the SAVE Program?

- The SAVE Program is an intergovernmental initiative that aids benefit-granting agencies in determining an applicant's immigration status, thereby ensuring that only entitled applicants receive federal, state or local public benefits and licenses.

- The SAVE Program verifies:
 - ◆ Nonimmigrant status
 - ◆ Immigrant status
 - ◆ U.S. citizenship for naturalized and derived citizen status

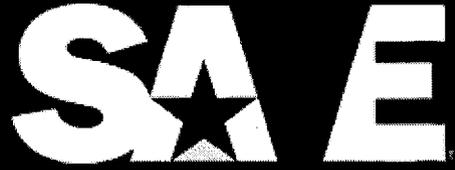
NOTE: The SAVE Program does not make determinations on any applicant's eligibility for a specific benefit or license.



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The Verification Process

Step	Description	System Response	General Response Time
Initial Verification	<ul style="list-style-type: none">▪ Agency submits case electronically based upon information provided by the applicant.▪ System response provides applicant's immigration status or prompts agency to "Institute Additional Verification."	Electronic	3–5 seconds
2nd Step/ Additional Verification	<ul style="list-style-type: none">▪ Agency provides additional information on the applicant and submits electronically.▪ System response provides applicant's immigration status or prompts agency to "Resubmit with Docs."	Electronic	3–5 federal working days
3rd Step Verification	<ul style="list-style-type: none">▪ Agency submits electronic request that generates a prepopulated Form G-845.▪ Agency prints Form G-845 and mails it with photocopies of the applicant's immigration documents to the designated Status Verification Office (SVO).	Electronic/ Mail	10–20 federal working days
Paper-Based Verification	<ul style="list-style-type: none">▪ Agency completes Form G-845.▪ Agency mails form to the designated SVO.	Mail	10–20 federal working days



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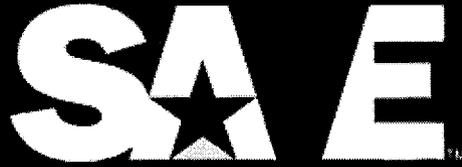
Eligibility

In order to be considered for the SAVE Program, requesting agencies must meet the two qualifying conditions:

1. An agency must be a federal, state, or local government agency or licensing bureau.
2. An agency must provide a public benefit, license or otherwise be authorized by law to engage in an activity for which the verification of immigration status is appropriate.

Legal Authority Definition:

- The specific section of the legal authority (statute, regulation or ordinance) that authorizes your agency to administer each benefit.
 - Example: *Asbestos Abatement License under Georgia Statute Title, 40, § 52.*
- The specific section of the legal authority that authorizes your agency to verify citizenship or immigration status of applicants applying for listed benefit/s.
 - Example: *Georgia Statute Title, 56, § 71.*



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SAVE Program Transaction Charges

The SAVE Program charges a fee for status verification services.

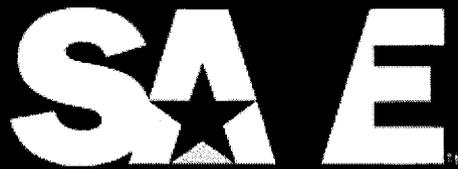
- **Charge per transaction:**

- ◆ **Automated Verification Requests**

- \$0.50 for an Initial Query
 - \$0.50 for Initial Retry Query
 - \$0.50 for Additional Query
 - No charge for an automated Third Step G-845 Verification Request

- ◆ **Non-automated Verification Requests**

- \$2.00 Form G-845 Verification Request (Localities without access to a computer may submit a verification request using Form G-845)

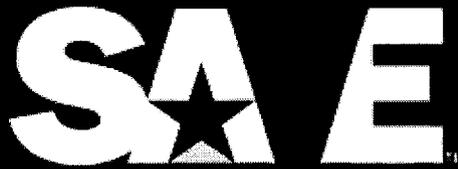


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How SAVE Works

The SAVE Program offers two methods for accessing information to verify an applicant's status when requesting public benefits.

- **Electronic Method:** The SAVE Program uses an online system that checks a benefit applicant's immigration status information against millions of Department of Homeland Security database records.
- **Paper Method:** Agencies that do not have access to a computer may submit a paper verification request by using Form G-845, Document Verification Request.



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SAVE Registration Step One: Sign Up for SAVE

Register on-line at: <http://www.uscis.gov/save>

Click Sign up for SAVE Program link

FORMS

NEWS

RESOURCES

LAWS

OUTREACH

ABOUT US

Home > SAVE

Printer Friendly



- About the SAVE Program
- Sign Up for SAVE Program
- SAVE Access Methods & Transaction Charges
- SAVE Verification Process
- SAVE Governing Laws
- Information for Noncitizens Applying for a Public Benefit
- Request SAVE Training
- Publications

Systematic Alien Verification for Entitlements (SAVE) Program



What's New

More Information

- Request SAVE Webinars
- Field Offices
- Information Required for the Application Process
- How to Correct Your Records
- Our Commitment to Privacy

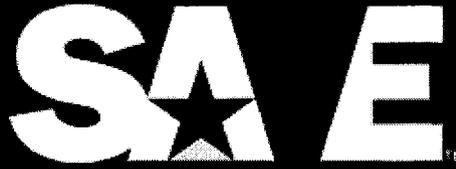
Multimedia

- Video: Overview of SAVE

Forms

- Direct Filing Addresses for Form G-845

Tools



U.S. Citizenship and Immigration Services

SAVE Registration: Registration Link

- Select SAVE Registration Link

NEWS RESOURCES LAWS OUTREACH ABOUT US

Home > SAVE > Sign Up for SAVE Program

Printer Friendly

Sign up for the SAVE Program

The registration process for the SAVE Program is a three-step process for new agencies.

- STEP 1 – Apply for SAVE Program
- STEP 2 – Review and Sign Agreements
- STEP 3 – SAVE Access Granted

STEP 1: Apply for SAVE Program

1.1 Initiate Agency Application

To begin the SAVE Program application process, your agency must register via the online SAVE Registration. Your agency is required to provide the name, phone number, and e-mail address of the individual you have to be your main point of contact (POC). The designated POC will be responsible for continuing the registration process. The online system automatically generates an e-mail providing your agency's POC with an identification number and password.

Note: You must review ALL materials contained in this Web site before applying to the SAVE Program.

1.2 Provide Additional Agency Information

After receiving the User ID and password, your agency must revisit the online SAVE system to login and provide additional information. SAVE requires the following information to continue the application process:

- Agency name
- Agency mailing address
- Agency POC information

More Information

- Field Offices

Multimedia

- Video: Overview of SAVE

Forms

- Direct Filing Addresses for Form G-845

Tools

- SAVE Registration



Other USCIS Links

- E-Verify Employment Verification Program

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Customer Service Support

Customer Support	Types of Inquiries	Contact Information
Program Assistance	<ul style="list-style-type: none">o Program-wide inquirieso Program policies and procedureso Registration questions/concerns	Phone: (888) 464-4218 6:00am to 5:00pm EST, Monday through Friday Email: SAVE.help@dhs.gov
Technical Support	<ul style="list-style-type: none">o Technical problems/questions regarding the SAVE systemo Inability to gain accesso System failureso Unusually slow response times	Phone: (800) 741-5023 8:00am to 8:00pm EST, Monday through Friday (Agency Use Only)
Case Status Support	<ul style="list-style-type: none">o Status of electronic verification requests pending over 10 federal working dayso Form G-845 requests pending over 20 federal working dayso DHS Case in Continuance pending over 20 federal working dayso Please be sure to have the case verification number available when making your inquiry	Phone: (877) 469-2563 8:00am to 8:00pm EST, Monday through Friday (Agency Use Only)
SAVE Program Website	<ul style="list-style-type: none">o SAVE Program information, including governing laws, transaction charges, the verification process, and training opportunitieso Registration process details	www.uscis.gov/save
USCIS Website	<ul style="list-style-type: none">o USCIS policies and resourceso Immigration and naturalization questions	www.uscis.gov



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SAVE Training

To assist in educating users about SAVE, additional training options are available, including:

- On-Site Training
- Customized Webinar Training
- Online Tutorials
- User Guides
- Train-the-Trainer

To request training, e-mail: SAVE.help@dhs.gov

QUESTIONS

WHAT IS THE PRICE STRUCTURE?

- Agencies that access the SAVE Program are charged per transaction.
- Agencies submitting electronic queries incur a transaction charge of \$0.50 per query. The total charge for an applicant request initiated electronically, including any additional verification, will generally not exceed \$1.00.
- The transaction charge is higher for initiating a verification request using the paper verification method. A rate of \$2.00 applies to each paper verification request submitted via the Form G-845, Document Verification Request.

HOW DOES AN AGENCY REGISTER?

- To register for SAVE, go to the SAVE website at www.uscis.gov/SAVE and click "Sign Up for the SAVE Program."
- The agency must enter into an agreement regarding SAVE usage. The agreement with SAVE will include the terms and conditions for payment of transaction costs.
- SAVE Program staff will assist agencies in registering and entering into an agreement for the use of SAVE.

SAVE™

System for Entitlements

Understanding the

U.S. Department of
Citizenship
and Immigration
Services

System for Entitlements (SAVE) Program

WWW.USCIS.GOV/SAVE

www.uscis.gov



U.S. Citizenship
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M-786 (revised 09/2010)

WHAT IS THE SAVE PROGRAM?

- The Systematic Alien Verification for Entitlements (SAVE) Program is an inter-governmental initiative that aids benefit-granting agencies in determining an applicant's immigration status and thereby ensures that only entitled applicants receive federal, state or local public benefits and licenses. The program is an information service for benefit-issuing agencies, institutions, licensing bureaus and other governmental entities.
- The SAVE Program does **not** make determinations on any applicant's eligibility for a specific benefit or license.
- The SAVE Program can verify:
 - Nonimmigrant Status
 - Immigrant Status
 - U.S. Citizenship for Naturalized Citizens
 - U.S. Citizenship for Derived Citizens

HOW DOES SAVE WORK?

- The SAVE Program uses two methods, electronic and paper, for accessing information to verify an applicant's status when requesting public benefits.
- The SAVE Program uses an online system that checks a benefit applicant's immigration status information against millions of Department of Homeland Security database records.
- Agencies that do not have access to an automated system may submit a paper verification request by using Form G-845, Document Verification Request.

WHAT IS THE ELIGIBILITY CRITERIA?

AN AGENCY IS ELIGIBLE IF

The agency is a federal, state or local government agency or licensing bureau.

AND

The agency provides a public benefit, license or activity authorized by law for which the verification of immigration status is appropriate.

WHAT LEGISLATION GOVERNS THE USE OF SAVE?

- Immigration Reform and Control Act of 1986
- Illegal Immigration Reform and Immigrant Responsibility Act of 1996
- Personal Responsibility and Work Opportunity Reconciliation Act of 1996
- The Real ID Act of 2005



Rev. 2009-04

WHAT ARE COMMON TYPES OF DOCUMENTS THAT CAN BE USED TO VERIFY IMMIGRATION STATUS?

- I-327 (Reentry Permit)
- I-551 (Permanent Resident Card)
- I-571 (Refugee Travel Document)
- I-766 (Employment Authorization Card)
- Certificate of Citizenship
- Naturalization Certificate
- Machine Readable Immigrant Visa (with Temporary I-551 Language)
- Temporary I-551 Stamp (on passport or I-94)
- I-94 (Arrival/Departure Record)
- Unexpired Foreign Passport
- WT/WB Admission Stamp in Unexpired Foreign Passport
- I-20 (Certificate of Eligibility for Nonimmigrant (F-1) Student Status)
- DS2019 (Certificate of Eligibility for Exchange Visitor (J-1) Status)