

## HOW TO FIND OR TRACE A BILL, RESOLUTION OR MEMORIAL IN THE JOURNAL

**TOPICALLY:** When the bill, resolution or memorial number is unknown, use:

### 1. SUBJECT INDEX OF SENATE AND HOUSE BILLS, RESOLUTIONS AND MEMORIALS.

The subject matter of each is indexed and cross-indexed in an alphabetical arrangement, using topics of catchwords related closely to the subject matter. This is followed by the number of the bill, resolution or memorial. Find the bill number, then turn to the:

### 2. NUMERICAL INDEX OF SENATE BILLS, RESOLUTIONS AND MEMORIALS.

(a) Here will be found listed in numerical order all legislation as introduced by the members. Opposite each bill number is a brief explanation of the subject matter, the name of introducer or introducers, the page number where reference to the bill involved appears in the journal, and the final status of the bill.

(b) It is possible to trace the entire progress of legislation from introduction to passage, step by step, as it is recorded on the various pages of the Senate Journal by looking up the bill number on the pages referred to.

### 3. INDEX TO SENATE BILLS, RESOLUTIONS AND MEMORIALS APPEARING IN THE HOUSE JOURNAL.

To trace in the House Journal the course of a bill, resolution or memorial originating and passed by the Senate and sent to the House for action, refer to the Journal of the House and to the special numerical index listing Senate bills, resolutions and memorials appearing in the House Journal. The same bill number follows the bill through both Senate and House. A brief explanation of the subject matter of the bill, resolution or memorial, and a list showing the introducers and page numbers in the House Journal where the Senate bill appears, make it possible to trace through the House Journal action on all Senate bills.

**NUMERICALLY:** When the number of the bill, resolution or memorial is known, turn directly to the numerical index of the Senate or House Journal listing Senate bills.